



Job Description for Placement Facilitator [Scientifically Speaking]

Location: London, United Kingdom

Type: Contract

Hourly Rate: £14/hr

Number of hours per week: 6 Hours

Start Date: 16.09.2024

End Date: 23.03.2025

Probationary Period: 3 months

About Scientifically Speaking

Scientifically Speaking is committed to enhancing scientific communication and education. We provide platforms for scientists, educators, and healthcare professionals to share knowledge with the public through workshops, community outreach programs, and media content such as podcasts.

About the Socialisation Placement

The Socialisation Placement at Scientifically Speaking is a dynamic 5-week program designed to bridge the gap between academic learning and practical application for undergraduate students. This placement offers a unique opportunity for students to engage in hands-on activities that enhance their understanding and skills in life science, science communication, and public engagement.

Job Summary

We are seeking a dynamic and dedicated Placement Facilitator to support our socialisation placements at Scientifically Speaking. The Facilitator will be responsible for guiding undergraduate placement students through their 5-week placements, ensuring that activities are aligned with program objectives, and providing ongoing mentorship and support.

Key Responsibilities

- Oversee and facilitate weekly placement activities and ensure they are conducted effectively.
- Provide guidance and support to students, helping them to achieve the learning objectives.
- Manage logistics and coordination of placement activities.
- Facilitate group discussions, team-building activities, and reflection sessions.
- Ensure students engage effectively with the public and represent the organisation professionally.



- Monitor student progress and provide regular feedback.
- Assist in the development of project materials and resources.
- Conduct assessment and evaluation of student performance.
- Maintain regular communication with the teaching fellow and program coordinators.

Education

- Minimum Bachelor's degree in a Healthcare related degree, Public Health, Education, Science Communication or a related field.

Experience

- Experience of teaching and/or supporting higher education learning
- Experience in facilitating educational or training programs.
- Enhanced DBS (obtained or willing to obtain before starting the role)
- Ability to work independently
- Strong interpersonal and communication skills.
- Ability to mentor and support students in a professional setting.
- Organisational skills and attention to detail.
- Minimum Associate Fellowship of the Higher Education Academy (Desirable)
- Experience in public engagement and community outreach (Desirable).

How to Apply

Interested candidates should upload their resume/CV and a cover letter detailing their interest and motivation for the role, as well as explaining how their background and experience align with the responsibilities and qualifications outlined in the job description.

Upload here >> <https://forms.gle/zWkz1XMMeRbjp5629>